

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.5%
Tenancy set up From	£480.00	£400
Credit references (per applicant and per guarantor)	£60.00	£50
Gas safety check	£120.00	£100
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£225.60	£188
Legionella risk assessment	£90.00	£75
Tenancy renewal	£180.00	£150
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£168.00	£140
2 bed*	£186.00	£155
3 bed*	£204.00	£170
4 bed*	£240.00	£200
5 bed*	£288.00	£240
Additional requested property visits (per visit)	£102.00	£85
Annual statement of income and expenditure for HMRC purposes (per tax year)	£18.00	£15
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£30.00	£25
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£2.40	£2
Cutting of keys (per key) From	£6.60	£5.50
Service of statutory notices to recover possession (per notice)	£120.00	£100

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	5	5
Tenancy set up	72.00%	60%
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£225.60	£188
Legionella risk assessment	£90.00	£75
Tenancy renewal	£180.00	£150
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£168.00	£140
2 bed*	£186.00	£155
3 bed*	£204.00	£170
4 bed*	£240.00	£200
5 bed*	£288.00	£240
Additional requested property visits (per visit)	£102.00	£85
Annual statement of income and expenditure for HMRC purposes (per tax year)	£18.00	£15
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£30.00	£25
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£2.40	£2
Cutting of keys (per key) From	£6.60	£5.50
Service of statutory notices to recover possession (per notice)	£120.00	£100

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	72.00%	60%
Credit references (per applicant and per guarantor)	£60.00	£50
Deposit registration (per Security Deposit)	£60.00	£50
Gas safety check	£90.00	£75
Energy Performance certification	£96.00	£80
Electrical Installation Condition Report and Portable Appliance Test From	£225.60	£188
Legionella risk assessment	£90.00	£75
Tenancy renewal	£180.00	£150
Tenancy check in From	£120.00	£100
Tenancy check out From	£120.00	£100
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£168.00	£140
2 bed*	£186.00	£155
3 bed*	£204.00	£170
4 bed*	£240.00	£200
5 bed*	£288.00	£240
Additional requested property visits (per visit)	£102.00	£85
Annual statement of income and expenditure for HMRC purposes (per tax year)	£18.00	£15
Non-UK residents accounting to HMRC (per tax year)	£30.00	£25
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£30.00	£25
Drawing up of documentation if not included in Service level	£60.00	£50
Attendance at court	£60.00	£50
Administration fee for withdrawing from an offer of a tenancy	£360.00	£300
Provision of duplicate documents or statements	£2.40	£2
Cutting of keys (per key) From	£6.60	£5.50
Service of statutory notices to recover possession (per notice)	£120.00	£100